

# **Policy Committee Minutes**

**August 18, 2016**

**4:30 p.m.**

**1818 Worley Street**

Present were Mrs. Mees, Mrs. Wade, Mrs. King, Ms. Quinley, Dr. Stiepleman and Mr. Ballenger. Also present was Mr. Kurz. The meeting was called to order by Mrs. Mees. Ms. King moved to approve the minutes from April meeting. Mrs. Mees seconded and the motion carried.

Mrs. Mees asked for questions on Tier I policies before approving them for forward to the Board of Education. The committee had only clarifying questions and voted to move the policies forward. Those policies listed were the following.

- a. AFA – Data Reporting (formerly CGC)
- b. BBFA – Board Member Conflict of Interest and Financial Disclosure
- c. CGC – State and Federal Programs Administration - Recession
- d. DD - Grants
- e. DID – Inventory Management
- f. DIE - Audits
- g. DJF - Purchasing
- h. DJFA – Federal Programs and Projects
- i. DLCA – Travel Expenses
- j. GBCA – Staff Conflict of Interest

Policy and Regulation Review –

## **Tier II**

### **GCN – Evaluation of Professional Staff**

Mr. Kurz shared a summary of the legal requirements behind the changes recommended by MSBA. Discussion regarding the plan for evaluating and acquiring a tool for evaluation as a current project ensued. After discussion, Dr. Stiepleman requested that “and curriculum mapping” be added in number three on page seven. A question was asked regarding the impact of the District’s current shared materials rotation and access. By consensus, the committee agreed to move the policy forward as a Tier II at the September Board of Education meeting.

### **GDN – Evaluation of Support Staff**

Mr. Kurz shared a summary of the legal requirements behind the changes recommended by MSBA. By consensus, the committee agreed to move the policy forward as a Tier II at the September Board of Education meeting.

## **Tier III**

### **GB – Part Time and Substitute Personnel**

The committee discussed the changes to this policy which relate to PSRS/PEERS restrictions upon the amount of time a retiree can work during a fiscal year and implications and

requirements of the Affordable Care Act. By consensus, the committee agreed to move the policy forward as a Tier III at the September Board of Education meeting.

GCPB – Resignation of Professional Staff

The administration reviewed the retirement system and statutory required changes in the policy. Mrs. Wade noted that the District's practice of hiring substitute personnel as a part of the consent agenda as page five was reviewed.

The committee further discussed the possibility of adding language to the policy and employment contracts regarding financial implications of breaking a contract. After much discussion, the administration was directed to consider what those implications might be and to bring those to a future meeting.

By consensus the committee agreed to move the policy forward as a Tier III at the September Board of Education meeting.

Ms. King made a motion to adjourn. Ms. Wade seconded. Motion carried.

Respectfully Submitted,

Linda D. Quinley  
Chief Financial and Operations Officer